

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 2nd day of October, 2017.

Present: David Tessmer, Supervisor
 Mary Stelley, Councilman
 Kenneth Martin, Councilman
 Mary Clark, Councilman
 Janet Vogtli, Councilman
 Becky Jo Summers, Town Clerk
 Susan Gamel, Bookkeeper
 James Musacchio, Attorney
 Peter Waterman, Highway Superintendent

Others Present: Dick Agle; Doug Martindale; Candace Termer and Margaret Degenfelder; Thomas Siegle; Karen Howard from Senator Pat Gallivan's office and Andrew Kuczkowski, reporter The Observer

Supervisor Tessmer called the meeting to order at 7:08 PM with the pledge to the Flag.

Resolution # 184: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Martin, Stelley, Tessmer
 Nay 0

Resolution # 185: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the minutes of the September 18, 2017 Town Board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 186: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract #17 for 2017 dated October 2, 2017 for listed vouchers # 656 - 685 for \$ 18,793.28:

General – Townwide	9,537.12	Water District #1	572.94
General – Part Town	467.45	Water District #3	615.30
Highway	5,980.57	Water District #4	4.98
Special Refuse	1,614.92	Total	\$ 18,793.28

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Karen Howard from Senator Gallivan's office was introduced and asked if there was anything she could take back to the Senator.

Reports of Department Heads

Assessor report was handed in

Code Enforcement Officers submitted their monthly report and reported they have been attending training sessions.

Highway Superintendent Waterman reported he received a quote for removal of the white highway barn; working on truck 9; hauled in sand; hauled millings to Warner Gulf Road; working in Gowanda Zoar and Cemetery Roads cemetery and ditching on Oswald Road.

Transfer station – three open tops, one compactor and s electronic binds were filled.

Parks – two employees are still working one or two days a week

Recreation will start the weekend of November 3rd and pricing will remain the same.

Town Clerk reported sales in September of \$12,705.05 with the town's portion \$8,000.28

Water – meters were read with only a few problems. Flushing will be done in Collins #1 October 23 – 25 and in Collins Center # 3 October 26 and 27. Jason reported he is working on the telemetry,

curb box into the house could be obtained for approximately \$2.00 per month and he can set up a presentation.

Reports of Board and Committees

Councilman Vogtli is conversing with the Governor's office regarding Spectrum and is still talking with Verizon.

Councilman Martin reviewed the vouchers and attended the budget workshops.

Councilman Stelley attended the budget meetings, reviewed the vouchers, attended the prison advisory meeting and did recreation interviews.

Councilman Clark attended budget meetings and did the recreation interviews.

Supervisor Tessmer received a report that the demo at 3467 Route 39 has to be treated and monitored as having asbestos, has been in contact with Gowanda regarding the fire contract, received information from USDA that has to be filled out because we have loans on the water system. CDBG applications are due October 26th and the site inspections will start the first week of November.

Old Business

1. Resolution to Accept August 2017 Supervisors Report

RESOLUTION # 187: ACCEPT AUGUST 2017 SUPERVISORS REPORT

Motion made by Supervisor Tessmer and seconded by Martin to accept the Town of Collins Supervisor's Report as submitted, for the month of August 2017.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to sign contract with WSA for Collins Hamlet Storm Drainage Study

RESOLUTION # 188: AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH WM SCHUTT ASSOCIATES

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, for many years the Town has experienced drainage issues in the Mill Street, Maple Avenue, Mildred Avenue, School Street area, and

WHEREAS, the Town Board identified the need to address these issues in their Capital Plan, and included the study costs in the 2017 Town Budget, and

WHEREAS, Wm Schutt Associates helped address some of the issues during the playground construction, and submitted a proposal to further investigate and prepare an engineering report / drainage study with recommendations.

NOW, THEREFORE BE IT RESOLVED, that the Town authorize the Supervisor to sign the agreement with Wm Schutt Associates to prepare a Drainage Study for the project area for the not-to-exceed amount of \$15,600.00

New Business

1. Resolution to approve 2017 Budget Transfers and Modifications

RESOLUTION # 189: APPROVE 2017 BUDGET MODIFICATIONS

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to approve the following 2017 Budget modifications:

Transfer From:

A Fund:

A1940.400 Contingency Fund

\$70.41

Transfer To:

A7550.410 Liberty Fest

\$70.41

B Fund:

B7310.101 Youth Programs - Personnel \$139.92 B7310.404 Recreation Field Trips \$139.92

DB Fund:

DB5130.400 Hwy Mechanic Contractual \$390.40 DB 5130.410 Hwy Mechanic – Testing \$390.40

REGULAR MEETING

TOWN OF COLLINS

OCTOBER 2, 2017 3

SW1 Fund:

SW1-9055.810 Unemployment \$52.80 SW1-9040.810 Comp Insurance \$52.80

SW4Fund:

SW4-9055.860 Unemployment \$8.09 SW4-9040.860 Comp Insurance \$8.09

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

2. Resolution to place delinquent bills on taxes

RESOLUTION # 190: APPROVE THE ADDITION OF UNPAID TOWN SERVICE BILLS TO PROPERTY TAXES

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

WHEREAS, in accordance with New York State Town Law § 198, the Town of Collins approves the enforcement of unpaid water bills and clean-up charges, by placing a lien upon the real property for which such service was provided, and

WHEREAS, Erie County Real property Tax Department requires that all such charges to be levied on the 2018 tax bills, be voted on by the Town Board.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves all unpaid water bills and property cleanup charges be included in the 2018 tax warrant, and authorizes the Supervisor to sign the "Letter of Authorization" to Erie County.

3. Resolution to hire Winter Recreation staff

RESOLUTION # 191: HIRE 2017-18 WINTER RECREATION STAFF

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

WHEREAS, the Town of Collins sponsors a Youth Program during the winter months, and

WHEREAS, the Town wishes to fill the positions required for this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, and the Personnel Committee, along with the Recreation Director, reviewed applications and interviewed applicants.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board follow the recommendations of the personnel committee, and hire the following applicants for the 2017-18 winter program:

Recreation Supervisor: Tom McMullen

Recreation Attendants: Justin Kehr, Casey Peglowski, Rebecca McMullen, Olivia Eastland, Christian Peglowski, Katelyn Steff, Chandler Kusiowski, Brittnee Stelley

4. USDA Town Board questionnaire

5. Discuss / schedule 2018 Budget committee meetings – Thursday, October 12th at 2:00 pm.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 7:55 pm.

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